

**Event Organizer:**

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Initial Deposit:**

This nonrefundable deposit or payment is due at the time of booking for parties bookings. This deposit locks in your date, covers a convenience fee, cost to paint and travel. All payments are nonrefundable. However, they can be applied to rescheduled bookings.

**Time & Travel Fee:**

The initial payment covers an initial time and travel fee for distances that do not exceed 15 miles each way from Riverbend Village in Charlotte NC. Lace Sip & Paint reserves the right to charge an additional time and travel fee for parties located more than 15 miles from our starting location, Riverbend Village. This bill will be sent separately via invoice in the amount of \$0.54 per additional mile. This amount is due no later than 7 days prior to your event.

**Discounted Group Rates:**

For additional savings, any offered promotions or discounted rates must be paid in full at the time of booking AND must be booked 7 days prior to your event date. This includes, paying for any additional guests at the discounted rate. Any guests added the day after the booking will be billed at full price. Please keep in mind, there are no refunds. The initial travel fee & convenience fee are waived with group rates. Discounted rates cannot be used for parties booked less than 7 days prior to your event date. After which, normal pricing will apply. Promotional rates and parties booked under discount cannot be rescheduled at any time. They must be rebooked and repaid.

**Payments & Due Dates:**

Advance planning and preparation are put into your event to make it an excellent experience for you and your guests. Please be mindful of our payment due dates. Missed payments put your event at risk of cancellation without a refund. Rates are subject to change based on your payment dates. Payments made less than 7 days prior to any private event will include an upcharge. In order to take advantage of the group discounted rates and our normal per person rates, please book your event 7 days prior. *Any disputed payments or chargebacks will forfeit any services with Lace sip & Paint LLC. We will not conduct business with any contacts who have lost a dispute against us.*

**Canceling/Rebooking:**

We understand that unforeseen events can arise, so please let us know immediately! Although we do not offer refunds, you may opt to reschedule your private party with at least **14 days** advance notice at no additional charge. Parties rebooked less than 14 days in advance of the original party date will be billed an additional rebooking fee of **\$75**. This rebooking fee is nonrefundable. Should you need to cancel your event, your deposit will be forfeit, but all RSVP payments can be rescheduled. You must pay your deposit for your rescheduled party date within 24 hours of your canceled party date. After 24 hours, any payments toward your party will be forfeit. Rescheduled events must be within 30 days of the original party date. There are no exceptions. *In the rare case that Lace Sip & Paint needs to cancel an event, refunds in full will be given within 48 hours of cancellation. Any parties postponed due to pandemics and natural disasters are subject to rescheduling at any time services may resume at no additional cost as long as the booking contact maintains communication. Failure to communicate forfeits all payments made.*

**Damages:**

The PATRON assumes full responsibility for any damages to the location, equipment, patrons, or Lace Sip & Paint personnel due to negligence, including such caused by any vendor contracted by the PATRON to be on the premises (caterer, DJ, etc.). Lace Sip & Paint is not responsible for any damage to clothing , furniture, the selected painting area and surroundings by contact with paint or any other art materials used during the event. The booking contact assumes all responsibility of any damages caused by contact with paint or any other art materials used. Patron also assumes responsibility for any materials of Lace Sip & Paint damaged by party guests. Replacement fees for damage to company materials will be charged to the booking contact.

**Late Arrivals:**

Your booking includes a set time block. This time includes setup and clean up. Please advise all guests to arrive on time. Guests arriving more than 30 minutes after the event start time will be unable to participate in step by step instruction. Lace Sip & Paint will not extend your party time or instruction, so please arrive on time in order to finish your step by step painting.

I have read, understood and agreed to the terms in this contract. Your booking confirms you have read all terms and agree to them in its entirety. Please be sure to read this completely before confirming your booking.

\_\_\_\_\_  
PATRON Signature

\_\_\_\_\_  
Print PATRON Name

\_\_\_\_\_  
Date